

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

June 19, 2018

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on June 19, 2018 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dois Sutton	President
Michael Broussard	Vice President
Robert McCharen	Secretary (Absent)
Sherri Lee	Investment Officer
Tamika Harris	Asst. Secretary

Also in attendance: Carlos Smith (Operators - Si Environmental LLC), Monica Pena (Tax Assessor –Utility Tax Services LLC), Jared Bowlin (Engineer - Edminster, Hinshaw, Russ & Assoc.), Darryl Hawthorne (Bookkeeper - Municipal Accounts & Consulting, L.P.), (Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), RD Silvio (Harris County Sheriff's Dept.)

MINUTES

Minutes for the May 16, 2018 meeting were distributed and read. A motion to accept the minutes was made by Director Harris and seconded by Director Broussard. The motion carried.

CONTRACT DEPUTY REPORT

R.D. Silvio reported that the District's stats were improving from the previous month. Director Broussard made a motion to accept the Security Report and Director Lee seconded it. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director Broussard. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. Director Lee made a motion to accept the Bookkeeper's Report and Director Broussard seconded it. The motion carried.

EROSION SPECIALIST

The Erosion Specialist's report was distributed and read. The Erosion Specialist submitted a proposal from Mesa Line Services to pay the District \$16,238.00 for repairs to Blue Creek Ranch for the work Champions has proposed to do, to finish the repairs due to Centerpoint's damage. Director Broussard made the motion to accept the proposal and Director Harris seconded it. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer submitted pay request number four and final in the amount of \$27,548.62 from Clearwater Utilities Inc. for the Board's approval. After review, the Board agreed to pay the request with a motion from Director Sutton and a second from Director Lee. The motion carried.

The Engineer asked for the Board's authorization to award a contract to R. Construction Company for the project in Northwest Park Colony, Section Four. Director Harris made the motion to award the contract and Director Broussard seconded it. The motion carried.

The Engineer submitted pay request number one in the amount \$110,971.66 and pay request number two in the amount of \$107,543.48 from C.E. Baker, Ltd for the Board's approval. After review, the Board agreed to pay the request with a motion from Director Sutton and a second from Director Harris. The motion carried.

The Engineer submitted a capacity request and a reduction in tap fee request from Tejas Pure Water. The Board agreed to wave \$1,000.00 plan reduction for the tap fee of \$6,600.00 and agreed to let them it pay back over a six month time frame. Director Broussard made the motion and Director Sutton seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director Sutton and seconded by Director Harris. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 257 delinquent letters mailed out on 6/6/18, 126 door tags on 6/29/18 and then set for disconnection on 7/10/18. Director Lee made the motion for the delinquency items and Director Broussard seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Lee and seconded by Director Harris. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the May 2018 agenda with the June 2018 agenda, and posting the minutes for May 2018. Director Harris made the motion and Director Broussard seconded it.

OTHER

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Lee to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD