

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

February 21, 2018

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on February 21, 2018 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

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| Dois Sutton | President |
| Michael Broussard | Vice President |
| Robert McCharen | Secretary (Absent) |
| Sherri Lee | Investment Officer |
| Tamika Harris | Asst. Secretary |

Also in attendance: Juan Alexander, Carlos Smith (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Monica Pena (Tax Assessor –Utility Tax Services LLC), Jared Bowlin (Engineer - Edminster, Hinshaw, Russ & Assoc.), Johnny Williams (Erosion Specialist –Champions Hydrolawn), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park) RD Silvio, J. Dozier, Rene Bradford, Quintin Young, (Harris County Sheriff’s Dept.), Gloria Cruz, Ron Sims (NWP HOA). John Martinez (Silver Oak Trails HOA), Carl Smith (Resident) James Hutchens - (Resident -10355 Misty Rivers)

MINUTES

Minutes for the January 17, 2018 meeting were distributed and read. A motion to accept the minutes was made by Director Sutton and seconded by Director Broussard. The motion carried.

CONTRACT DEPUTY REPORT

R.D. Silvio reported that the stats are significantly lower than 2017. He also stated that the Nuisance abatement is working and discussed signage throughout the District. Director Broussard made a motion to accept the Security Report and Director Lee seconded it. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor’s report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director Harris. The motion carried.

The board signed the Resolution on Residence Homestead Exemption for Persons Disabled or Age Sixty-Five or Older and agreed to keep the amount at \$50,000 non-taxable. The motion was made by Director Sutton and seconded by Director Broussard. The motion carried.

The board signed the Resolution Authorizing Additional Penalties on Delinquent Taxes to stay at the current rate of 20%. The motion was made by Director Lee and seconded by Director Harris. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. Director Harris made a motion to accept the Bookkeeper's Report and Director Lee seconded it. The motion carried. The Board approved a Depository Pledge Agreement with Post Oak Bank. Director Lee made the motion for the approval and Director Broussard seconded it. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer asked for the Board's authorization to advertise the cleansing and television of Northwest Park Section Three. Director Lee made the motion for the authorization and Director Broussard seconded it. The motion carried.

The Engineer submitted pay request no. 5 and final in the amount of \$17,959.61 for the Board's approval. Director Sutton made the motion to pay the pay request and Director Broussard seconded it. The motion carried.

The Board authorized the Engineer to submit a preconstruction agreement for the project at Marketplace at SH 249 to C.E. Baker, Ltd. And the Engineer stated a notice to proceed will be issued once the plans have been approved. After a brief discussion, Director Lee made the motion and Director Sutton seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director Broussard and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 365(-77) delinquent letters mailed out on 2/9/18, 242 door tags on 3/2/18 and then set for disconnection on 3/7/18. Director Sutton made the motion for the delinquency items and Director Harris seconded it. The motion carried.

The Board authorized the Operator to change the name on the account at 10355 Misty Rivers and to waive the non-usage charges on the account of \$88.4., under the pretense that Mr. James Hutchins will not be late on the bill or the water will be turned off. Director Sutton made the motion and Director Broussard seconded it. The motion carried.

The Board authorized the Operator to adjust the bill for \$75.00 less for Mr. Carl Smith on Silver Star. Director Lee made the motion for the bill adjustment and Director Broussard seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Sutton and seconded by Director Harris. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the January 2018 agenda with the February 2018 agenda, and posting the minutes for January 2018. Director Lee made the motion to accept the changes and Director Broussard seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Lee to adjourn the meeting. The motion carried.