

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

January 17, 2018

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on January 17, 2018 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dois Sutton	President
Michael Broussard	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Officer
Tamika Harris	Asst. Secretary (Absent)

Also in attendance: Juan Alexander, (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park, RD Silvio, Doug Thomas, Rene Bradford, Quintin Young, (Harris County Sheriff's Dept.), Wanda Carr (NW Park Place HOA)

MINUTES

Minutes for the December 20, 2018 meeting were distributed and read. A motion to accept the minutes was made by Director Sutton and seconded by Director Broussard. The motion carried.

CONTRACT DEPUTY REPORT

R.D. Silvia reported that over the holidays crime increased but was manageable and they are actively pursuing the nuisance abatement issue. Director Broussard made a motion to accept the Security Report and Director McCharen seconded it. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director Sutton. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. Director McCharen made a motion to accept the Bookkeeper's Report and Director Broussard seconded it. The motion carried. A motion was made to the bookkeeper to raise the GRP fee from 1.1 to 1.4. Director McCharen made the motion for the change and Director Broussard seconded it. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer asked for the Board's authorization to award a project at Marketplace at SH 249 to C.E. Baker, Ltd. After a brief discussion, Director Lee made the motion to award the project and Director Sutton seconded it. The motion carried.

The Board agreed to the partial abandonment of easement. Director Sutton made the motion and Director McCharen seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director Broussard and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 442 (+62) delinquent letters mailed out on 1/5/18, 238 door tags on 1/26/18 and then set for disconnection on 1/31/18. Director McCharen made the motion for the delinquency items and Director Lees seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Sutton and seconded by Director Lee. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the December 2017 agenda with the January 2018 agenda, and posting the minutes for December 2017. Director Lee made the motion to accept the changes and Director Broussard seconded it. The motion carried.

OTHER

The board approved the Agreement for Residential Solid Waste Collection and Disposal Billing Services with Northwest Park Place HOA. Director Lee made the motion for the agreement and Director Broussard seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Lee to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD