

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

September 20, 2017

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on September 20, 2017 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

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| Dennis Duckett | President - Absent |
| Dois Sutton | Vice President |
| Robert McCharen | Secretary |
| Sherri Lee | Investment Officer |
| Michael Broussard | Asst. Secretary |

Also in attendance: Juan Alexander, Carlos Smith (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Johnny Williams (Erosion Specialist - Champions Hydro-Lawn), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Christine Crowell (Financial Advisor – First Southwest Co.), Tamika Harris (Blue Creek Ranch HOA), R.D. Silvio, Dr. Saville, Doug Thomas, Quinten Young, J. Dozier, (Harris County Sheriff's Dept.) Stu Moffitt, Than-Nhi-Thi Nguyen (Resident)

MINUTES

Minutes for the August 16, 2017 meeting were distributed and read. A motion to accept the minutes was made by Director McCharen and seconded by Director Lee. The motion carried.

SECURITY REPORT

The Contract Deputy's Report was distributed and read. R.D. Silvio informed the Board that crime has decreased now that school has resumed. A motion to accept the security report was made by Director Broussard and seconded by Director Sutton. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. The Board authorized the Tax Assessor to publish the proposed tax rate of \$0.28 Debt Service and \$0.15 Maintenance and Operating on October 18, 2017 in the Neighborhood News. Director McCharen made the motion and Director Sutton seconded it. The motion carried.

A motion to accept the tax report was made by Director McCharen and seconded by Director Lee. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. Director McCharen made a motion to accept the Bookkeeper's Report and Director Broussard seconded it. The motion carried.

EROSION SPECIALIST

The Erosion Specialist's report was distributed and read. A motion to accept the Erosion Specialist's report was made by Director Lee and seconded by Director MCharen. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Board authorized the Engineer to start televising Northwest Park section four. Director McCharen made the motion and Director Lee seconded it. The motion carried.

The Engineer submitted pay request number one in the amount of \$7,358.40 from Clearwater Utilities Inc. for the Board's approval. After review, the Board agreed to pay the request with a motion from Director McCharen and a second from Director Broussard. The motion carried.

The Engineer asked for the Board's authorization to send a Letter of No Objection to Lidl. Director Lee made the motion and Director McCharen seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 441 delinquent letters (+30) mailed out on 9/8/17, 260 door tags on 9/28/17 and then set for disconnection on 10/3/17. Director Lee made the motion for the delinquency items and Director Broussard seconded it. The motion carried.

The Board asked the Operator to supply numbers to Director McCharen to consider amending the water and sewer rate. Director Sutton made the motion and Director Broussard seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Sutton and seconded by Director McCharen. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the August 2017 agenda with the September 2017 agenda, and posting the minutes for August 2017. Director Sutton made the motion to accept the changes and Director Lee seconded it. The motion carried.

OTHER

The Board reviewed and approved an engagement letter from Arbitrage Compliance Specialists in connection with 2013 bond issue. The motion was made by Director Lee and seconded by Director Broussard. The motion carried.

The Board adopted the Northwest Park Municipal Utility District Order for and Notice of Cancellation of Election. The motion was made by Director Sutton and seconded by Director Broussard. The motion carried.

OTHER

The Board reviewed and signed the Resolution Approving Submittal of the Project Awards application for Inclusion in the Association of Waterboard Directors Texas 2017 Project Award Program. Director Sutton made the motion and Director Broussard seconded it. The motion carried.

The Board authorized Mark Brook to look over the contract with Teen Mobil. Director Lee made the motion and Director Sutton seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Lee to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD