

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

August 16, 2017

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on August 16, 2017 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President - Absent
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Officer
Michael Broussard	Asst. Secretary

Also in attendance: Juan Alexander, Carlos Smith (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Monica Pena (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Johnny Williams (Erosion Specialist - Champions Hydro-Lawn), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Josh Rambo (Auditor - McCall Gibson Swedlund Barfoot PLLC), Tamika Harris (Blue Creek Ranch HOA), R.D. Silvio, Dr. Saville, René Bradford, Doug Thomas, Quinten Young, J. Dozier, J. Thompson (Harris County Sheriff's Dept.), John Martinez (NWP Colony HOA), Shelly Williams re: Angela Gill (Resident)

MINUTES

Minutes for the July 19, 2017 meeting were distributed and read. A motion to accept the minutes was made by Director Lee and seconded by Director Sutton. The motion carried.

SECURITY REPORT

The Contract Deputy's Report was distributed and read. R.D. Silvio informed the Board that Nuisance Abatement has a new system of reporting and they are having better results. A motion to accept the security report was made by Director Broussard and seconded by Director Lee. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director McCharen. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. Director Lee made a motion to accept the Bookkeeper's Report and Director McCharen seconded it. The motion carried.

EROSION SPECIALIST

The Erosion Specialist's report was distributed and read. A motion to accept the Erosion Specialist's report was made by Director Lee and seconded by Director Broussard. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 411 delinquent letters (+31) mailed out on 8/4/17, 262 door tags on 8/25/17 and then set for disconnection on 8/30/17. Director Sutton made the motion for the delinquency items and Director McCharen seconded it. The motion carried.

Angela Gill of 6643 Burning Campbell was asked by the Board to send in proof of repairs to the Operator so the bill could be adjusted. Director Sutton made the motion and Director Broussard seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Sutton and seconded by Director McCharen. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the July 2017 agenda with the August 2017 agenda, and posting the minutes for July 2017. Director Sutton made the motion to accept the changes and Director Lee seconded it. The motion carried.

OTHER

The Board reviewed and approved the Annual Financial Report for year ending 4/30/17 submitted by McCall Gibson Swedlund Barfoot PLLC. The motion was made by Director Sutton and seconded by Director Broussard. The motion carried.

The Board reviewed and signed the Resolution Reviewing Investment Policy and Investment Strategies. Director Lee made the motion and Director McCharen seconded it. The motion carried.

The Board approved the Surplus Funds Reimbursement Report and authorized disbursements in accordance with the report. Director McCharen made the motion for the authorization and Director Lee seconded it. The motion carried.

The Board acknowledged assignment of a preconstruction agreement 2004 with NW Park Development, Inc. Director McCharen made the motion and Director Broussard seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Broussard to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD