

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

July 19, 2017

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on July 19, 2017 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Officer
Michael Broussard	Asst. Secretary

Also in attendance: Juan Alexander, Carlos Smith (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Monica Pena (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Johnny Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), R.D. Silvio, Dr. Saville, Doug Thomas, Rene Bradford, J. Thompson, Quinton Young, (Harris County Dept.), Tamika Harris (Blue Creek Ranch HOA)

MINUTES

Minutes for the June 20, 2017 meeting were distributed and read. A motion to accept the minutes was made by Director McCharen and seconded by Director Broussard. The motion carried.

SECURITY REPORT

The Contract Deputy's Report was distributed and read. R.D. Silvio informed the Board that crime has dramatically decreased due to the extra patrols during the summer while school is out. A motion to accept the security report was made by Director Broussard and seconded by Director Lee. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director Broussard. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. Director Duckett made a motion to accept the Bookkeeper's Report and Director Lee seconded it. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer informed the Board that bids were opened on the project in Northwest Park Colony, Section Three with the low bid of \$201,579.09 from Clearwater Utilities. The Engineer recommended awarding a contract to Clearwater Utilities. After discussions, Director Dukett made a motion to the Engineer to move forward with the Notice to Proceed after lawyer review and Director Broussard seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director Lee and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 380 delinquent letters (-28) mailed out on 7/7/17, 298 door tags on 7/27/17 and then set for disconnection on 8/1/17. Director Duckett made the motion for the delinquency items and Director McCharen seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Sutton and seconded by Director Duckett. The motion carried.

EROSION SPECIALIST

The Erosion Specialist's report was distributed and read. A motion to accept the Erosion Specialist's report was made by Director McCharen and seconded by Director Duckett. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the June 2017 agenda with the July 2017 agenda, and posting the minutes for June 2017. Director McCharen also asked the Operator for a Water Quality Report and asked the Engineer for an updated Construction Report. Director Sutton made the motion to accept the changes and Director Lee seconded it. The motion carried.

DIRECTOR'S ELECTION

The board discussed the need to call an election of directors for and within the District on the first Tuesday after the first Monday in November, 2017, accordingly to law. The attached Order calling such election was presented and reviewed by the board of directors after which it was duly moved, seconded and unanimously carried that the Order be passed and adopted. The attorneys were instructed to handle the mechanics of the election.

There being no further business to come before the Board, a motion was made by Director Duckett and seconded by Director Sutton to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD