

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

June 20, 2017

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on June 20, 2017 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President -Absent
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office
Michael Broussard	Asst. Secretary

Also in attendance: Juan Alexander, Carlos Smith (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Monica Pena (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Dr. Saville (Harris County Dept.), Tamika Harris (Blue Creek Ranch HOA)

MINUTES

Minutes for the May 17, 2017 meeting were distributed and read. A motion to accept the minutes was made by Director McCharen and seconded by Director Broussard. The motion carried.

SECURITY REPORT

The Contract Deputy's Report was distributed and read. Dr. Saville informed the Board that juvenile crime has increased due to school being out and that they are increasing their patrols. A motion to accept the security report was made by Director Broussard and seconded by Director Sutton. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director Broussard. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. Director Lee made a motion to accept the Bookkeeper's Report and Director McCharen seconded it. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 408 delinquent letters (-22) mailed out on 6/9/17, 298 door tags on 7/7/17 and then set for disconnection on 7/12/17. Director McCharen made the motion for the delinquency items and Director Sutton seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Sutton and seconded by Director Broussard. The motion carried.

EROSION SPECIALIST

The Erosion Specialist's report was distributed. A motion to accept the Erosion Specialist's report was made by Director Sutton and seconded by Director Lee. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the May 2017 agenda with the June 2017 agenda, and posting the minutes for May 2017. Director Broussard made the motion to accept the changes and Director Lee seconded it. The motion carried.

OTHER

The Board reviewed a proposal from Aquasurance, LLC to renew the District's Insurance Policy. After review, the Board agreed to renew the proposal with the policy terms of 8/30-17-8/30-18. Director McCharen made the motion and Director Broussard seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Broussard to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD