

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

February 15, 2017

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on February 15, 2017 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President (Absent)
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherry Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Juan Alexander, Carlos Smith (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Monica Pena (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Johnny Williams (Erosion Specialist – Champions Hydro-Lawn), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), R.D. Silvio, Dr. Saville, Doug Thomas, Rene Bradford, Quintin Young (Harris County Sherriff's Dept.), Christine Crotwell,(First Southwest), Mike Lauder (Business Owner), Mike Crane (T-Mobile), John Elder (Acclaim), Debbie Barrios (Resident –Meadows NWPark)

MINUTES

Minutes for the January 18, 2016 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director Sutton. The motion carried.

SECURITY REPORT

The Contract Deputy's Report was distributed and read. R.D. Silvio informed the Board that they are still working on nuisance abatement and the homeless situation. A motion to accept the security report was made by Director Broussard and seconded by Director Lee. The motion carried.

FINANCIAL ADVISOR

The Board asked the Financial Advisor to move forward on the NewQuest 2017 Reimbursement Analysis with the District's Auditor. Director Sutton made the motion and Director McCharen seconded it. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director Sutton. The motion carried.

The board signed the Resolution Authorizing Additional Penalties on Delinquent Taxes to stay at the current rate of 20%. The motion was made by Director McCharen and seconded by Director Leet. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. Director Lee made the motion and Director Broussard seconded it. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer submitted pay request number four in the amounts of \$90,248.79 from Cruz Tec, Inc. for the Board's approval. After review, the Board agreed to pay the request with a motion from Director McCharen and a second from Director Broussard. The motion carried.

The Engineer submitted pay request number three in the amounts of \$10,657.81 from Clearwater Utilities, Inc. for the Board's approval. After review, the Board agreed to pay the request with a motion from Director McCharen and a second from Director Broussard. The motion carried.

The Board asked the Engineer to look into the lighting on Fallbrook. A motion was made by Director Lee and seconded by Director Sutton.

The Engineer informed the Board about a proposed pipe burst plan for manhole 27E-27D. The Board gave the Engineer permission to move forward with a motion from Director Lee and a second from Director McCharen. The motion carried.

A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 420 delinquent letters (-6) mailed out on 2/3/17, 274 door tags on 3/2/17 and then set for disconnection on 3/7/17. Director Broussard made the motion for the delinquency items and Director Sutton seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Broussard and seconded by Director Sutton. The motion carried.

EROSION SPECIALIST

The Erosion Specialist's report was distributed. The Erosion Specialist informed the Board of sink holes found in Silver Oak Trails and the Meadows of Northwest Park. The Board asked the Erosion Specialist to proceed with the repairs. Director Broussard made the motion for the repairs and Director Sutton seconded it. The motion carried.

A motion to accept the Erosion Specialist's report was made by Director McCharen and seconded by Director Lee. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the January 2017 agenda with the February 2017 agenda, and posting the minutes for January 2017. Director Sutton made the motion to accept the changes and Director Broussard seconded it. The motion carried.

OTHER

The Board agreed to sign an Emergency Water Supply Contract with HCWCID No. 133. Director McCharen made the motion and Director Broussard seconded it. The motion carried.

John Elder of Acclaim presented the Board with an option to lock in lower natural gas prices for a new contract starting in May 2020 thru April 2024. The Board discussed the option and asked Mr. Elder to proceed. Director Sutton made the motion and Director McCharen seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director McCharen to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD