

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting **December 20, 2018**

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on December 20, 2018 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dois Sutton	President
Michael Broussard	Vice President
Robert McCharen	Secretary -Absent
Sherri Lee	Investment Officer
Tamika Harris	Asst. Secretary

Also in attendance: Dennis Duckett (Former President NWP), Juan Alexander, Carlos Smith (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Monica Pena (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Johnny Williams (Erosion Specialist - Champions Hydro-Lawn), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park

MINUTES

Minutes for the November 15, 2017 meeting were distributed and read. A motion to accept the minutes was made by Director McCharen and seconded by Director Broussard. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Harris and seconded by Director Sutton. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. Director Lee made a motion to accept the Bookkeeper's Report and Director Harris seconded it. The motion carried.

EROSION SPECIALIST

The Erosion Specialist's report was distributed and read. A motion to accept the Erosion Specialist's report was made by Director Broussard and seconded by Director Lee. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. A motion to accept the Engineer's report was made by Director Broussard and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 380 delinquent letters mailed out on 12/8/17, 278 door tags on 1/12/18 and then set for disconnection on 1/17/18. Director Lee made the motion for the delinquency items and Director Harris seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Sutton and seconded by Director Harris. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the November 2017 agenda with the December 2017 agenda, and posting the minutes for November 2017. Director Harris made the motion to accept the changes and Director Broussard seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Lee to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD