

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

October 20, 2017

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on October 20, 2017 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President - Absent
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Officer
Michael Broussard	Asst. Secretary

Also in attendance: Juan Alexander, Carlos Smith (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Monica Pena (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Johnny Williams (Erosion Specialist - Champions Hydro-Lawn), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Tamika Harris (Blue Creek Ranch HOA), R.D. Silvio, Rene Bradford, Doug Thomas, Quinten Young, J. Dozier, (Harris County Sheriff's Dept.)

PUBLIC HEARING/ADOPT TAX RATE

Board Vice President Sutton announced that one purpose of this board meeting is to conduct a public hearing on the District's proposed tax rate for 2017. The board noted that the District Tax Assessor has published the required notice for the public hearing and that the public hearing is also noted on the agenda for this board meeting. The board reviewed discussions at the previous meeting leading to the proposed tax rate as reflected in the published notice. Vice President Sutton then declared the public hearing open and invited questions and comments from the public. After discussion was concluded and there being no comments from the public, the public hearing was closed.

The board then considered the attached Order Establishing Ad Valorem Tax Rate for 2017, which was reviewed by the board, passed, and adopted upon motion duly made, seconded and unanimously carried. The board was also presented with an Amendment to District Information Form reflecting the new tax rate, which was reviewed and approved upon motion duly made, seconded, and unanimously carried. The directors present were authorized to execute the Amendment to District Information Form.

MINUTES

Minutes for the September 20, 2017 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director McCharen. The motion carried.

SECURITY REPORT

The Contract Deputy's Report was distributed and read. R.D. Silvio informed the Board that September was an excellent months statistically. A motion to accept the security report was made by Director Broussard and seconded by Director Sutton. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director McCharen and seconded by Director Sutton. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. The Board requested that the Bookkeeper supply numbers for the Northwest Park GOF. Director McCharen made the motion and Director Sutton seconded it. The motion carried.

Director Sutton made a motion to accept the Bookkeeper's Report and Director Lee seconded it. The motion carried.

EROSION SPECIALIST

The Erosion Specialist's report was distributed and read. A motion to accept the Erosion Specialist's report was made by Director Lee and seconded by Director MCharen. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer submitted pay request number two in the amount of \$152,909.50 from Clearwater Utilities Inc. for the Board's approval. After review, the Board agreed to pay the request with a motion from Director McCharen and a second from Director Broussard. The motion carried.

The Engineer asked for the Board's authorization to send a "Notice of Detention Required by Count" to Lidl. Director McCharen made the motion and Director Sutton seconded it. The motion carried.

The Engineer submitted an estimate from Centerpoint Energy for the proposed lighting for Fallbrook Drive for \$73,149.00. After discussions the Board agreed to the proposed estimate and asked the Engineer to move forward on the project. Director Broussard made the motion and Director Lee second it. The motion carried.

The Board asked the Engineer to start closing the well in Section 1 and 2 at the Deer Ridge Water Plant. Director Sutton made the motion and Director McCharen seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 406 delinquent letters (-35) mailed out on 10/6/17, 238 door tags on 9/28/17 and then set for disconnection on 11/1/17. Director McCharen made the motion for the delinquency items and Director Lee seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Sutton and seconded by Director McCharen. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the September 2017 agenda with the October 2017 agenda, and posting the minutes for September 2017 and also posting the new tax rate and updating the Directors. Director Broussard made the motion to accept the changes and Director Lee seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Lee to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD