

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

March 16, 2016

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on March 16, 2016 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary –(absent)
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Juan Alexander, (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Monica Pena (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Johnny Williams (Erosion Specialist –Champions Hydro-Lawn), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Dr. Saville, Quinton Young (Harris County Sherriff's Dept.), Tamika Harris (Blue Creek HOA), Carlos Smith, Monica Lovett, Mohammed Kalipha, Reginald Lacy (Residents)

MINUTES

Minutes for the March 16, 2016 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director Duckett. The motion carried.

SECURITY REPORT

The Contract Deputy's Report was distributed and read. Dr. Saville informed the Board that there was a slight increase in burglaries, and criminal mischief over spring break. A motion to accept the security report was made by Director Broussard and seconded by Director Sutton. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Duckett and seconded by Director Lee. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the Bookkeeper's report was made by Director Sutton and seconded by Director Broussard. The motion carried.

ENGINEER REPORT

The Engineer submitted a Painting Inspector Proposal for additional time, due to the increase in scope at the water plant for \$1800.00 from JW Construction for the Gold Leaf Water Plant Project for the Board's consideration. After review, the Board agreed to pay the request with a motion from Director Duckett and a second from Director Sutton. The motion carried.

The Engineer submitted Change Order number three from Schier Construction Company Inc. for \$123,800.00 for the Gold Leaf Water Plant Project for the Board's consideration. After review, the Board agreed to pay the request with a motion from Director Broussard and a second from Director Sutton. The motion carried.

ENGINEER REPORT (cont.)

The Board asked the Engineer to check into the discharge rates at Northwest Park Place detention basin outfall to see if a storm water quality feature would affect the allowable rate and capacity of the pond and report the findings back to the Board.

A motion to accept the Engineer's report was made by Director Duckett and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity for the district: 343 delinquent letters mailed out on 3/4/16, 213 door tags on 3/23/16 and then set for disconnection on 3/31/16. Director Duckett made the motion for the delinquency items and Director Broussard seconded it. The motion carried.

The Operator submitted a proposal from Junction Landscaping for \$2500.00 for clearing the overgrown vegetation at the Standpipe fence line. Director Sutton made the motion and Director Broussard seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Lee and seconded by Director Duckett. The motion carried.

EROSION CONTROL

The Erosion Specialist's report was distributed and read. A motion to accept the Erosion Specialist's report was made by Director Duckett and seconded by Director Lee. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the February 2016 agenda with the March 2016 agenda, and posting the minutes for February 2016 and adding the Vacation Watch Contact Information. Director Lee made the motion to accept the changes and Director Sutton seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Duckett and seconded by Director Broussard to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD