

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

May 15, 2015

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on May 15, 2015 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President -Absent
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Juan Alexander, (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Monica Pena (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Johnny Williams (Erosion Specialist -Champions Hydro-Lawn), John Thomas, Rene Benford, (Harris County Sherriff's Dept.), Tamika Harris (Blue Creek HOA), Richard Byrd (Resident)

MINUTES

Minutes for the April 15, 2015 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director Sutton. The motion carried.

SECURITY

The Contract Deputy's Report was distributed and read. John Thomas informed the Board that they are currently concentrating on the commercial businesses. A motion to accept the security report was made by Director Broussard and seconded by Director McCharen. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director McCharen. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Broussard and seconded by Director Lee. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer submitted pay request number one for \$15,271.63 and pay request number two and final in the amount of \$1,696.85 from CSI Consolidated for the Sanitary Sewer Pre-Cleansing and Televising of Section three in Northwest Park for the boards authorization. Director McCharen made the motion to approve the pay requests and Director Lee seconded it. The motion carried.

ENGINEER REPORT Con't

The Engineer asked for the Board's authorization to accept the bid proposed by Pinnacle Pumping Services for the Bammel North Houston Sanitary Sewer Pre-Cleansing and Televising. After discussion, the Board authorized the Engineer to execute a contract and gave the notice to proceed with Pinnacle Pumping Services. Director Sutton made the motion and Director McCharen seconded it. The motion carried.

The Engineer submitted a rehabilitation proposal provided by Schier Construction Company for the replacement of the Hydro-pneumatic tank at the Gold Leaf Water Plant, totaling \$28,800.00. After discussion, the Board approved the proposal and asked the Engineer to email the specifications of the tank to the Board members. Director McCharen made the motion and Director Broussard seconded it. The motion carried.

The Engineer submitted an invoice from MCS Maintenance & Construction Services for the Fire Hydrant maintenance project for \$7335.00. The Board approved the invoice with a motion from Director Lee and a second from Director McCharen. The motion carried.

The Engineer submitted a new proposal from Meridian Fence & Security, L.P. to the Board for the 160ft, 8ft H, black coated fencing. The Board agreed to the proposal and asked the Engineer to proceed. Director Sutton made the motion and Director Lee seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director Lee and seconded by Director McCharen. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the Board's approval to approve the delinquent activity in the District: 538 delinquent letters to be mailed out on 5/8/15 for non-payment, 290 door tags on 5/29/15 and then set for disconnection on 6/3/15. Director Lee made the motion for the delinquency items and Director Broussard seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Broussard and seconded by Director Sutton. The motion carried.

EROSION CONTROL

The Erosion Specialist's report was distributed and read. The Erosion Control Specialist reported that Spring Over seeding and Fertilization will be completed by May. The Blue Creek Ranch brush and tree clearing along the South and West boundaries has been completed. A proposal will be presented to the Board by email for the seven sinkhole repairs needed in the Blue Creek Ranch detention basin. Director Broussard made the motion for the repairs in Blue Creek Ranch and Director Sutton seconded it. The motion carried.

A motion to accept the Erosion Specialist's report was made by Director Broussard and seconded by Director Lee. The motion carried.

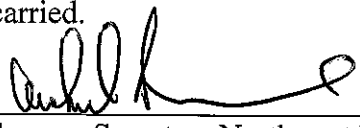
WEBSITE

The Board gave Director McCharen approval to update the website with replacing the April 2015 agenda with the May 2015 agenda, and posting the minutes for April 2015. Director Lee made the motion to accept the changes and Director Sutton seconded it. The motion carried.

OTHER

The Board signed a Preconstruction Agreement with New Quest Properties. Director McCharen made the motion to sign and Director Sutton seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Duckett and seconded by Director Sutton to adjourn the meeting. The motion carried.



Director McCharen - Secretary Northwest Park MUD
Broussard