

# **NORTHWEST PARK MUNICIPAL UTILITY DISTRICT**

## **Minutes of Directors Meeting**

**March 18, 2015**

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on March 18, 2015 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Juan Alexander, Ross Madia (Operators - Si Environmental LLC), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), R.D. Silvio, Rene Benford, (Harris County Sherriff's Dept.), Tamika Harris (Blue Creek HOA), Luis Salazar (Mobile Destination), Kent Clingerman – (Harris County Precinct 4 Community Assistance Department)

### **MINUTES**

Minutes for the February 18, 2015 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director Sutton. The motion carried.

### **SECURITY**

The Contract Deputy's Report was distributed and read. R. D. Silvio informed the Board that crime in the District is lower in percentage than the same time last year. A motion to accept the security report was made by Director Broussard and seconded by Director Lee. The motion carried.

### **TAX ASSESSOR REPORT**

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Broussard and seconded by Director Duckett. The motion carried.

### **BOOKKEEPER REPORT**

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Lee and seconded by Director Broussard. The motion carried.

### **ENGINEER REPORT**

The Engineer's report was distributed and read. The Board authorized the Engineer to provide a letter of no objection upon approval of submitted plans for the Walmart Gas Station. Director Duckett made the motion and Director McCharen seconded it. The motion carried.

The Engineer submitted a proposal to the Board to construct a chain link fence along the southern boundary of Silver Oaks Trails and Blue Creek Ranch detention basin. After discussion, the Board agreed to an eight foot high fence in Black without barbed wire. Director Sutton made a motion for the fence and Director McCharen seconded it. The motion carried.

The Engineer submitted a capacity request for water distribution and wastewater collection from the Dairy Queen at SH249 and Fallbrook Drive, located outside of the District. After discussion, the Board agreed to refer Dairy Queen to MUD 133 for service. Director Duckett made the motion and Director Sutton seconded it. The motion carried.

The Engineer submitted a capacity request for water distribution and wastewater collection from a warehouse, located outside of the District. After discussion, the Board agreed to have Mr. Brooks look into annexation paperwork and asked the Engineer to work up numbers for the tie-ins. Director Duckett made the motion and Director Sutton seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director Lee and seconded by Director Broussard. The motion carried.

### **OPERATOR REPORT**

The Operator's report was distributed and read. A motion to accept the Operator's report was made by Director Broussard and seconded by Director Duckett. The motion carried.

The Operator asked for the Boards approval to have resident's delinquent accounts; doors tagged on 3/26/15 and then set for disconnection on 3/31/15. Director Duckett made the motion for the door tags and Director Broussard seconded it. The motion carried.

### **MOWING**

The Mowing report was distributed and read. A motion to accept the Mowers report was made by Director McCharen and seconded by Director Duckett. The motion carried.

### **WEBSITE**

The Board gave Director McCharen approval to update the website with replacing the January 2015 agenda with the February 2015 agenda, and posting the minutes for January 2015. Director Lee made the motion to accept the changes and Director Sutton seconded it. The motion carried.

### **OTHER**

The Board considered and approved a Letter of Credit Agreement with Compass Bank. Director Duckett made the motion for the Letter of Credit Agreement and Director Lee seconded it. The motion carried.

Mr. Luis Salazar partitioned the Board on behalf of Verizon Wireless and submitted a bill for damage the store incurred for 254.07. After discussion, the Board agreed to credit Verizon Wireless bill for \$150.00. Director Sutton made the motion and Director McChaen seconded it. The motion carried.

The board approved and signed the Resolution for Adoption of the Rate Order to add fees for grease connections. The motion was made by Director McCharen and seconded by Director Duckett. The motion carried.

There being no further business to come before the Board, a motion was made by Director Duckett and seconded by Director Sutton to adjourn the meeting. The motion carried.