

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

December 17, 2014

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on December 17, 2014 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Kimberly Hempel, Bill Hempel, Donna Tzitzis, Nina Ngo, Keely Flisowski, (Operators - Water District Services), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Juan Alexander (Si Environmental LLC),

MINUTES

Minutes for the November 19, 2014 meeting were distributed and read. A motion to accept the minutes was made by Director Duckett and seconded by Director Lee. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Sutton and seconded by Director Duckett. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director McCharen and seconded by Director Broussard. The motion carried.

ENGINEER REPORT

The Engineer asked for the Board's authorization to advertise the project of the Gold Leaf Water Plant rehabilitation. Director Sutton made the motion and Director Lee seconded it. The motion carried.

The Engineer informed the Board that the Bammell Plaza's service application and fee has been received. The Board gave the Engineer the authority to proceed. Director McCharen made the motion for the authorization and Director Sutton seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director Lee and seconded by Director Broussard. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. A motion to accept the Operator's report was made by Director Broussard and seconded by Director Sutton. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the November 2014 agenda with the December 2014 agenda, and posting the minutes for November 2014. Director Lee made the motion to accept the changes and Director Duckett seconded it. The motion carried.

OTHER

The Board reviewed and approved an engagement letter for the ALDI reimbursement audit. Director Duckett made the motion for the audit and Director Lee seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Duckett and seconded by Director McCharen to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD