

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

August 20, 2014

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on August 20, 2014 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Kimberly Hempel (Operator - Water District Services), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), Monica Pena (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), David L. Merritt P.C. (Certified Public Account), R.D. Silvio, Dr. Don Savell, R. Reyes, Noel Araguz, Bernardo Martinez, Jay Coons, Doug Thomas, (Harris County Sheriff's Office) Alex Bako (Geo Products), Tamika Harris (Blue Creek Ranch HOA), Tuan Nhi Nguyen. Darius Miller, John Montenegro

MINUTES

Minutes for July 16, 2014 meeting were distributed and read. A motion to accept the minutes was made by Director Sutton and seconded by Director Broussard. The motion carried.

SECURITY

The Security Report was distributed and read. R.D. Silvio reported that crime in the District has increased compared to last year. They are setting up an Educational program for the HOA's in the District the Crime Control (Zero Tolerance Division) with the Safe Home Task Force are seeing results. Director Broussard made a motion to accept the Security report and Director Lee seconded it. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Sutton and seconded by Director Duckett. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director McCharen and seconded by Director Lee. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer submitted pay requests number two and final, in the amount of \$ 14,276.16 from E. L. Harris Construction, Inc. for their work on the Deer Ridge Parking Improvements Project. The board agreed to the request with a motion from Director Sutton and a second from Director McCharen. The motion carried.

ENGINEER REPORT con't

The Board discussed the timing of pre-cleaning and televising Northwest Park, Section Three and asked the Engineer to move forward with the project. The motion was made by Director McCharen and Director Broussard seconded it. The motion carried.

The Engineer asked for the Boards authorization to solicit bids to inspect the facilities at the Gold Leaf Water Plant. After a brief discussion the Board asked the Engineer to move forward with the project after an initial inspection. Director McCharen made the motion and Director Lee seconded it. The motion carried.

The Engineer asked for the Boards authorization to solicit bids for the rehabilitation of the Meadows of Northwest Park Lift Station. After a brief discussion the Board asked the Engineer to move forward with the project. Director Broussard made the motion and Director Sutton seconded it. The motion carried.

The Board asked the Engineer to solicit bids to service and repaint all of the fire hydrants in the District. Director Lee made the motion and Director McCharen seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. Mr. Alex Bako of Geo Products asked the Board's help in reducing the set tap fee. After discussions, the Board agreed to adjust the tap fee to 2x the rate order. Director Sutton made the motion and Director McCharen seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Sutton and seconded by Director McCharen.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the July 2014 agenda with the August 2014 agenda, and posting the minutes for July 2014. Director Lee made the motion to accept the changes and Director McCharen seconded it. The motion carried.

OTHER

David L. Merritt P. C., Certified Public Accountant submitted a draft of the Independent Auditor's Report for the Board to review. The Board reviewed the draft and a motion was made by Director Lee to approve the audit as presented and Director Sutton seconded it. The motion carried.

The Board reviewed the Resolution Reviewing Investment Policy and Investment Strategies document and decided to adopt the resolution without any changes. The resolution was signed and the motion was made by Director Duckett and seconded by Director Lee. The motion carried.

The Board reviewed and signed a letter of authorization between Northwest Park MUD and Acclaim Energy Advisors to review the electrical market for possible better rates. Director Lee made the motion and Director Sutton seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Duckett and seconded by Director McCharen to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD