

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

May 21, 2014

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on May 21, 2014 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President – (Absent)
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Kimberly Hempell (Operator - Water District Services), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Dr. Don Savell (Harris County Sheriff's Dept.), Yolanda Fontenot, Gerald Guy (NWP Place HOA), Gloria Cruz, David House (NWP HOA), Johnny Gipson, George Rodriguez, Sherri Adams (Silver Oak Trails HOA), Roxanna Guevara, Juan Garcia (Residents), Troy Sands (A Technical Alloy & Industrial Gas)

MINUTES

Minutes for April 16, 2014 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director Lee. The motion carried.

SECURITY

The Security Report was distributed and read. Dr. Savell reported that the security tree is working in the District and the security report will be emailed to the Directors. Director Broussard will schedule a meeting with the POV's to cover times the security officers in Northwest Park Place have a lapse in time. Director McCharen made a motion to accept the Security report and Director Lee seconded it. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director McCharen. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Lee and seconded by Director Broussard. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer submitted pay requests number four and final, in the amount of \$ 42,777.62 from Cruz Tec, Inc. for their work on the Sanitary Sewer Pre-Cleansing and Televising Project. The board agreed to the request with a motion from Director Sutton and a second from Director McCharen. The motion carried.

ENGINEER REPORT con't

The Board approved a Preconstruction Agreement for Bull & Bear Partners, LP. who are requesting reimbursement of the public water and sanitary sewer extensions. Director McCharen made the motion and Director Broussard seconded it. The motion carried.

The Board authorized the Engineer to provide a letter of no objection to Brident Dental. Director Lee made the motion and Director Sutton seconded it. The motion carried.

The Board authorized the Engineer to provide a letter of no objection to Bammell Plaza. Director Broussard made the motion and Director Sutton seconded it. The motion carried.

Mr. House of 6506 Vicky Springs Lane informed the Board of a hole that is appearing in his back yard. The Board asked the Engineer to call Harris County District 4 and talk to them regarding repair. Director Sutton made the motion and Director McCharen seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. A motion to accept the Operator's report was made by Director Sutton and seconded by Director McCharen. The motion carried.

Mr. Garcia and Ms. Guevara of 6823 Feather Creek asked for the Boards help regarding leaks they have incurred in December, March and May. After a brief discussion, the Board asked the Operator to check the meter. Director Sutton made the motion and Director Broussard seconded it. The motion carried.

A Technical Alloy asked the Board for help with the out of district services Tap fee. Discussions were had and the Board decided to credit the Tap fee by \$10,000.00. Director McCharen made the motion and Director Sutton seconded it. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the April 2014 agenda with the May 2014 agenda, and posting the minutes for April 2014. Director Lee made the motion to accept the changes and Director McCharen seconded it. The motion carried.

OTHER

Silver Oak Trails HOA asked the Board if it is possible to close off an entrance to the detention basin. The Board asked Director Broussard to walk the area and report back. Director McCharen made the motion and Director Lee seconded it. The motion carried.

Silver Oak Trails HOA asked about the painting of the fire hydrants in the District. The Board informed the HOA they will look into available options and will contact all the HOA's with the information. Director Lee made the motion and Director Broussard seconded it. The motion carried.

Northwest Park Place HOA asked for the Boards help regarding information about the esplanade at Hwy 249 and the Kroger Shopping Center. The Engineer informed them to call Island Corporation.

Director McCharen made a motion to approve a per diem check for Director Broussard for the security meeting that was held in May 2014. Director Sutton seconded the motion. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Duckett to adjourn the meeting. The motion carried.