

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

April 16, 2014

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on April 16, 2014 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Kimberly Hempell (Operator - Water District Services), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Dennis Tiff (Champions Hydro-Lawn) Dr. Don Savell (Harris County Sheriff's Dept.)

MINUTES

Minutes for March 19, 2014 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director Duckett. The motion carried.

SECURITY

The Security Report was distributed and read. Dr. Savell reported that they have a suspect for several of the car burglaries that occurred in the District. Director Broussard made a motion to accept the Security report and Director Duckett seconded it. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Broussard and seconded by Director McCharen. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Lee and seconded by Director Broussard. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer submitted pay requests number one, subject to review and approval in the amount of \$72,593.79 from E.L. Harris Construction, Inc. for their work on the Deer Ridge Parking Improvements Project. The board agreed to the request with a motion from Director McCharen and a second from Director Duckett. The Motion carried.

The Engineer submitted pay requests number three, in the amount of \$231,319.49 from Cruz Tec, Inc. for their work on the Sanitary Sewer Pre-Cleansing and Televising Project. The board agreed to the request with a motion from Director Duckett and a second from Director Sutton. The Motion carried.

ENGINEER REPORT con't

The Board's asked the Engineer to check into painting and repairing the wet well. After a brief discussion, the Board gave authorization to the Engineer to replace the well motor at the standpipe. Director Lee made the motion and Director Sutton seconded it. The motion carried.

The Board authorized the Engineer to set up separate meetings for Water Operator service provider bids. Director Duckett made the motion and Director Sutton seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Board adopted the submitted budget from the Operator FYE 2015. Director McCharen made the motion to adopt the budget and Director Lee seconded it. The motion carried.

The Board asked the Operator to update the Districts Water Use Goals. Director Sutton made the motion and Director Broussard seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Duckett and seconded by Director McCharen. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the March 2014 agenda with the April 2014 agenda, and posting the minutes for March 2014. Director Sutton made the motion to accept the changes and Director Duckett seconded it. The motion carried.

MOWING CONTRACTOR

The Mowing Contractor informed the Board of 2 developing sink holes in the Blue Creek Ranch detention basin and recommended repair. After a brief discussion, Director Duckett made a motion to have the sink hole repaired and asked that orange construction fencing be used around the site until the repair is completed. Director Lee seconded the motion. The motion carried.

The Mowing Contractor also informed the Board that the new erosion in Northwest Park Placed is being cause by Nutrea. The Board gave authorization to have the Mowing Contractor remove the Nutrea and fix the erosion. Director Lee made the motion and Director McCharen seconded it. The motion carried.

OTHER

The Board agreed to hire David L. Merritt P.C. as the District's Auditor FYE 2014. The motion was made by Director Duckett and seconded by Director Sutton. The motion carried.

The Board agreed and signed the Third Amended And Restated Order Adopting Water Conservation, Drought And Emergency Contingency Plan; Providing For Implementation And Enforcement Providing Penalties For Violations; And Containing Other Provisions Related to the Subject. Director McCharen made the motion to sign the document and Director Duckett seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Duckett to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD