

# **NORTHWEST PARK MUNICIPAL UTILITY DISTRICT**

## **Minutes of Directors Meeting**

**October 15, 2014**

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas on October 15, 2014 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary – (Absent)
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Kimberly Hempel (Operator - Water District Services), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Dr. Don Savell, R. D. Silvio, Doug Thomas, R. Benford (Harris County Sheriff's Office) Tamika Harris (Blue Creek Ranch HOA), Yolanda Fontenot (NW Park Place HOA), Quinton Young (Meadow of Northwest Park HOA)

### **PUBLIC HEARING/ADOPT TAX RATE**

Board President Duckett announced that one purpose of this board meeting is to conduct a public hearing on the District's proposed tax rate for 2014. The board noted that the District Tax Assessor has published the required notice for the public hearing and that the public hearing is also noted on the agenda for this board meeting. The board reviewed discussions at the previous meeting leading to the proposed tax rate as reflected in the published notice. President Duckett then declared the public hearing open and invited questions and comments from the public. After discussion was concluded and there being no comments from the public, the public hearing was closed.

The board then considered the attached Order Establishing Ad Valorem Tax Rate for 2014, which was reviewed by the board, passed, and adopted upon motion duly made, seconded and unanimously carried. The board was also presented with an Amendment to District Information Form reflecting the new tax rate, which was reviewed and approved upon motion duly made, seconded, and unanimously carried. The directors present were authorized to execute the Amendment to District Information Form.

### **MINUTES**

Minutes for September 17, 2014 meeting were distributed and read. A motion to accept the minutes was made by Director Sutton and seconded by Director Duckett. The motion carried.

### **SECURITY**

The Security Report was distributed and read. Don Savell reported that statistically crime in the district is down. He also stated that he would work with the POV's on the vagrancy issues occurring in the Meadows of Northwest Park and in NW Park Place along the detention basin. Director Broussard made a motion to accept the Security report and Director Sutton seconded it. The motion carried.

### **TAX ASSESSOR REPORT**

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director Sutton. The motion carried.

### **BOOKKEEPER REPORT**

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Lee and seconded by Director Broussard. The motion carried.

### **ENGINEER REPORT**

The Engineer's report was distributed and read. The Engineer asked for the Board's authorization to solicit bids for the Sanitary Sewer Pre-Cleansing and Televising of Northwest Park Section Three. Director Sutton made a motion and Director Duckett seconded it. The motion carried.

The Board signed an Escrow Agreement between West Harris County Municipal Utility District 21 and Northwest Park Utility District. Director Duckett made the motion and Director Broussard seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director Lee and seconded by Director Sutton. The motion carried.

### **OPERATOR REPORT**

The Operator's report was distributed and read. A motion to accept the Operator's report was made by Director Broussard and seconded by Director Duckett. The motion carried.

### **WEBSITE**

The Board gave Director McCharen approval to update the website with replacing the September 2014 agenda with the October 2014 agenda, and posting the minutes for September 2014. Director Duckett made the motion to accept the changes and Director Lee seconded it. The motion carried.

### **OTHER**

The Board reviewed and approved a new operator contract with SI Environmental. Director Duckett made the motion and Director Broussard seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Duckett and seconded by Director Sutton to adjourn the meeting. The motion carried.

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Director McCharen - Secretary Northwest Park MUD