

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

January 15, 2014

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on January 15, 2014 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Kimberly Hempell (Operator - Water District Services), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineers - Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney - Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Dr. Don Savell (Harris County Sheriff's Dept) Timothy Harrington (Investment & Development Ventures, LLC)

MINUTES

Minutes for January 15 2013 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director McCharen. The motion carried.

SECURITY

Dr. Don Savell informed the Board that the extra patrols over the holidays kept crime down in the District. The Board asked Dr. Savell to email the Districts crime statistics to each of the Directors every month. The Board asked Dr. Savell to look into the increase in commercial burglaries. Director Broussard made a motion to accept the Security report and Director McCharen seconded it. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director Sutton. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. The Board asked the Bookkeeper if they could get a colored copy of the graph on the report for all future meetings. A motion to accept the bookkeeper's report was made by Director Broussard and seconded by Director Duckett. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer informed the Board that bids for the Deer Ridge Parking Improvement Project were solicited and exceeded the solicitation limit of \$75,000.00. The Board authorized the Engineer to advertize the project with a motion from Director Duckett and a second from Director Sutton. The motion carried.

The Engineer informed the Board that WHCMUD 21 awarded a contract to W. W. Payton Corporation for the installation of a 650 KW diesel generator. The Board approved and signed an Escrow Agreement with WHCMUD 21 with Director Lee making the motion and Director Sutton seconding it. The motion carried.

ENGINEER REPORT con't

The Board approved a Reimbursement Agreement, authorizing an analyst with Blue Creek Commercial Reserve. The motion was made by Director Duckett and seconded by Director Sutton. The motion carried.

The Board approved a Reimbursement Agreement, with CCT and Investment Development Ventures. The motion was made by Director McCharen and seconded by Director Sutton. The motion carried.

A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. A motion to accept the Operator's report was made by Director Sutton and seconded by Director Lee. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the December 2013 agenda with the January 2014 agenda, and posting the minutes for December 2013. Director Duckett made the motion to accept the changes and Director Sutton seconded it. The motion carried.

There being no further business to come before the Board, a motion was made by Director Broussard and seconded by Director Duckett to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD