

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

January 16, 2013

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on January 16, 2013 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance: Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineer – Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney – Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Anthea Moran (Financial Advisor - First Southwest), Dr. Don Savell (Harris County Sheriff's Dept.), Tamika Harris (Blue Creek ranch HOA), Cody Christoph (Colliers International), Trent Capps, Jess Anesi (ALDI, Inc.), Joe Zimmerman (Klotz, Assoc.), Paul Grohman (Gromax Development)

MINUTES

Minutes for December 19, 2012 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director Sutton. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director Duckett. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Broussard and seconded by Director Lee. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer submitted pay request number four for \$46,170.00 for the work being done on the Water Valve Replacement and Booster Pump Upgrades Project from TarTob and asked the Board to decide on a color for the awning and doors. The Board agreed to the request and decided on Green as the color for the awning and doors, with a motion from Director Broussard and a second from Director McCharen. The Motion carried.

The Engineer asked for the Boards authorization to solicit bids for the construction of the water and sewer extension for ALDI Food Mart. The Board gave the Engineer the authorization to solicit bids with a motion from Director Duckett and a second from Director Sutton. The motion carried.

The Engineer asked for the Board to review a proposal submitted by Camino Services to provide a designated parking area for the Deer Ridge Water Plant, The Board reviewed the three options on the proposal and decided with the Engineer's recommendation of option 1. The Board also asked if the walkway to the office building could be widened. Director Duckett made the motion and Director Sutton seconded it. The motion carried.

ENGINEER REPORT cont.

The Board asked the Engineer to check on an EPA regulation monitoring company: Anteagroup, regarding UCMR3 water sample collection. Director Broussard made the motion and Director Sutton seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director Lee and seconded by Director Duckett. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Board asked the Operator to make an adjustment to the budget for security, in a separate line item. Director McCharen made the motion for the separate line item and Director Duckett seconded it. The motion carried.

The Board asked the Operator to wave the 3x fee to connect fire line meter for ALDI Food Mart. Director McCharen made the motion and Director Broussard seconded it. The motion carried.

A motion to accept the Operator's report was made by Director Sutton and seconded by Director Duckett. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the December 2012 agenda with the January 2013 agenda, and posting the minutes for December 2012. Director Broussard asked that the web page mention a security workshop that is being held in February. Director Duckett made the motion to accept the changes and Director Broussard seconded it. The motion carried.

SECURITY

Dr. Don Savell - Sergeant with Harris County Sheriff's Department informed the Board that the district's additional security began on November 1, 2012. He also informed the Board that the Yahoo Groups had been established and that I Watch Harris County is available for residential communications.

FINANCIAL ADVISOR

The financial advisor went over the numbers and current rates available to the District for refinancing old bonds. After a brief discussion, a motion was made to the financial advisor to move ahead with completing the documentation for the refinancing. Director Sutton made the motion with Director Broussard seconding the motion and Director Lee being opposed. The motion carried.

There being no further business to come before the Board, a motion was made by Director Duckett and seconded by Director Sutton to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD