

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

May 16, 2012

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on May 16, 2012 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President - (Absent)
Dois Sutton	Vice President
Robert McCharen	Secretary - (Absent)
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance were: Kimberly Hempel (Operator – Water District Services), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin, (Engineer – Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney – Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), G.C. Singh (Resident)

MINUTES

Minutes for April 10, 2012 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director Lee. The motion carried.

Minutes for April 18, 2012 meeting were distributed and read. A motion to accept the minutes was made by Director Lee and seconded by Director Broussard. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Lee and seconded by Director Sutton. The motion carried.

The Tax Assessor informed the Board that the installment agreement made for Primal Inc. was voided due to non-payment. Resident G.C. Singh of Primal Inc. petitioned the Board to have the penalties and interest waived on his outstanding balances. Discussions were had and the Board informed Mr. Singh that his petition was denied. Director Sutton made the motion and Director Broussard seconded it. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Lee and seconded by Director Sutton. The motion carried.

The Board signed the Resolution Regarding Use Of Surplus Funds Without Further TCEQ Approval. Director Sutton made to the motion to sign the resolution and Director Broussard seconded it. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer informed the board that the construction drawings have been approved by the City of Houston for the water valve replacement and booster pump upgrades and asked for the Board's authorization to advertise the project for construction. Director Broussard made the motion to authorize the Engineer to advertise the project and Director Lee seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director Sutton and seconded by Director Broussard. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. A motion to accept the Operator's report was made by Director Lee and seconded by Director Sutton. The motion carried.

The Operator informed the Board that the billed consumption difference is at 18% and that their office was actively looking for leaks. The Board asked the Engineer to also check other districts' values and report back to the Board. Director Sutton made the motion and Director Broussard seconded it. The Motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the April 2012 agenda with the May 2012 agenda, and posting the minutes for April 2012. Director Broussard made the motion to accept the changes and Director Sutton seconded it. The motion carried.

OTHER

The Board approved and executed the Amendment to District Information Form. The motion was made by Director Sutton and seconded by Director Lee. The motion carried.

The Board approved the developer reimbursement audit for Series 2012A bonds and authorized payment thereunder. Director Lee made the motion to approve the developer reimbursement and Director Sutton seconded it. The motion carried.

The Board reviewed two quotes submitted by Today's Integration, Inc.

1. One year warranty extension for Northwest Park video surveillance systems, for water plants 1,2,3,4. Cost \$5739.54
2. Clean, inspect, adjust and re-focus all cameras, reset DVR and update firmware if required, inspect, test and resolve any network issues on water plants 1,2,3,4. Cost \$900.00

After a brief discussion the board agreed to accept the quotes. The motion was made by Director Sutton and seconded by Director Lee. The motion carried.

There being no further business to come before the Board, a motion was made by Director Sutton and seconded by Director Broussard to adjourn the meeting. The motion carried.

Director McCharen - Secretary Northwest Park MUD