

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

October 17, 2012

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on October 17, 2012 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance were: Kimberly Hempel, Donna Tzitzis (Operator – Water District Services), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC), Jared Bowlin (Engineer – Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney – Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Christine Crotwell (Financial Advisor - First Southwest), Sam Godfrey (Samco), Dennis Tiff (Champions Hydro-Lawn, Inc.)

PUBLIC HEARING/ADOPT TAX RATE

Board President Duckett announced that one purpose of this board meeting is to conduct a public hearing on the District’s proposed tax rate for 2012. The board noted that the District Tax Assessor has published the required notice for the public hearing and that the public hearing is also noted on the agenda for this board meeting. The board reviewed discussions at the previous meeting leading to the proposed tax rate as reflected in the published notice. President Duckett then declared the public hearing open and invited questions and comments from the public. After discussion was concluded and there being no comments from the public, the public hearing was closed.

The board then considered the attached Order Establishing Ad Valorem Tax Rate for 2012, which was reviewed by the board, passed, and adopted upon motion duly made, seconded and unanimously carried. The board was also presented with an Amendment to District Information Form reflecting the new tax rate, which was reviewed and approved upon motion duly made, seconded, and unanimously carried. The directors present were authorized to execute the Amendment to District Information Form.

MINUTES

Minutes for September 19, 2012 meeting were distributed and read. A motion to accept the minutes was made by Director Sutton and seconded by Director McCharen. The motion carried.

TAX ASSESSOR REPORT

The Tax Assessor’s report was distributed and read. The Board asked the Tax Assessor give Blue Creek Ranch an Adjustment Refund due to the Appraisal District and reevaluation of Blue Creek Ranch's taxes for 2006-2011. Director Lee made the motion and Director Broussard seconded it. The motion carried. A motion to accept the tax report was made by Director McCharen and seconded by Director Duckett. The motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. The Board asked the Bookkeeper to review the Board's Operating Account to see if it is in compliance. Director Lee made the motion and Director Duckett and seconded it. The motion carried. A motion to accept the bookkeeper's report was made by Director Duckett and seconded by Director Lee. The motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Engineer introduced Mr. Sam Godfrey of Samco Leak Detection to the Board. The Board listened to the presentation. The Board asked the Engineer to put together an information sheet regarding leak detection in the District and submit it next month. The motion was made by Director McCharen and seconded by Director Broussard. The motion carried.

The Engineer informed the board that Aldi Food Mart had been notified they will not receive service water/sewer until either a deposit has been made for the District to extend the utilities, or the comments are addressed and the utilities are extended. The Board asked the Engineer to carry on and report back. A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Duckett. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator informed the Board the Ms. Lustig of 6619 Dusty Dawn asked for an appeal of her reconnection fee of \$45.00 and a late charge of \$4.37. After a brief discussion, Director Duckett made the motion to grant the appeal and Director Lee seconded it. The motion carried. A motion to accept the Operator's report was made by Director Broussard and seconded by Director Duckett. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the September 2012 agenda with the October 2012 agenda, and posting the minutes for September 2012. The Board also agreed to post a security update next month. Director Broussard made the motion to accept the changes and Director Lee seconded it. The motion carried.

SECURITY

The Board discussed the pilot initiative that was submitted by Major E. D. Silvio with the Harris County Sheriff's Office Patrol Bureau and authorized Mark Brooks to develop a contract for one year with an evaluation in six months time. Director Broussard made the motion and agreed to set up a meeting with the Community Directors and Director Lee seconded it. The motion carried.

FINANCIAL ADVISOR

The Financial Advisor and the Board discussed the different options available for refunding District bonds.

OTHER

Mr. Dennis Tiff of Champions Hydro-Lawn submitted his quarterly report and informed the Board that 3043ft of the detention basin in Blue Creek Ranch needs to be de-silted. The Board will revisit this topic next month.

There being no further business to come before the Board, a motion was made by Director Duckett and seconded by Director McCharen to adjourn the meeting. The motion carried.