

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

August 17, 2011

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on August 17, 2011 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance were: Kimberly Hempel (Operators – Water District Services), Darrell Hawthorne (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC) Jared Bowlin, (Engineers – Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney – Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), David L. Merritt P.C. (Certified Public Accountant.), Nick Ozuna, Jr. (MHI McBuyer Homebuilders, Inc.), Kim Courte (High Point Insurance Group, LLC), Harry Peyton (AquaSurance, LLC), Dan McDonald (SIG Insurance Services)

MINUTES

Minutes for July 20, 2011 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director Duckett. Motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. The Tax Assessor informed the Board that Mr. Paul McArthur of 6639 Canyon Way Dr. asked for the boards' approval in reissuing a payment plan for the taxes he owes of \$3496.50. After a brief discussion, the Board approved granting Mr. McArthur a payment plan. The motion to approve the payment plan was made by Director Broussard and seconded by Director Lee. Motion carried. A motion to accept the Tax Assessor's was made by Director McCharen and seconded by Director Duckett. Motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Lee and seconded by Director Broussard. Motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Board issued of notice to proceed for the work to be done at the Cloud Swept Lift Station project. The motion was made by Director McCharen and seconded by Director Duckett. Motion carried.

The Board reviewed and approved the cost summary for Bond issue #14. The motion to approve the cost summary was made by Director Sutton and seconded by Director McCharen. Motion carried.

The board gave the Engineer approval to move forward with the Bammel North Houston sidewalk project. The motion was made by Director Broussard and seconded by Director Sutton. The motion carried.

A motion to accept the Engineer's report was made by Director Sutton and seconded by Director Broussard. Motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator informed the board that Mr. Zachary Abadie of 99831 Golden Prairie Lane is appealing the \$45.00 reconnect fee and the \$25.00 additional deposit that was paid on 08/11/11, for the 07/28/11 cut-off. The board discussed the issue and agreed to reject the appeal. Director Duckett made the motion and Director McCharen seconded it. The Motion carried. A motion to accept the Operator's report was made by Director Sutton and seconded by Director Broussard. The motion carried.

WEBSITE

The Board gave Director McCharen approval to update the website with replacing the July 2011 agenda with the Aug 2011 agenda, and posting the minutes for July, 2011. Director Broussard made the motion to submit the listed reports and Director Duckett seconded it. Motion carried.

OTHER

David L. Merritt P. C., Certified Public Accountant submitted a draft of the Independent Auditor's Report for the district to review. The board made no changes to the report and agreed to approved the draft. The motion was made by Director Sutton and seconded by Director Broussard. Motion carried.

The board reviewed the Resolution Reviewing Investment Policy and Investment Strategies and decided no changes were needed. The resolution was signed and the motion was made by Director Duckett and seconded by Director Sutton. The motion carried.

Mr. Brooks informed the board that the district's insurance contract with SIG Insurance Services, is up for renewal at the end of August with a new renewal rate of \$24,000, a 15% increase over last year. The board invited Kim Courte of Highpoint Insurance Group, Harry Peyton of AquaSurance, LLC, and Dan McDonald of SIG Insurance Services to each submit bids for the boards' insurance coverage. After the presentations, the board reviewed the proposals and agreed, if SIG would lower their rate within \$500.00 of the competitors bid they would renew the insurance contract. SIG would not lower the bid price and the board awarded the insurance contract to AquaSurance. The motion was made by Director Duckett and seconded by Director Sutton. Motion carried.

There being no further business to come before the Board a motion was made by Director Sutton and seconded by Director Duckett to adjourn the meeting. Motion carried.

Director McCharen - Secretary Northwest Park MUD