

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

March 16, 2011

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on March 16, 2011 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance were: Kimberly Hempel (Operators – Water District Services), Cory Burton (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC) Jared Bowlin, & Katie Golzarri (Engineers – Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney – Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Anthea Moran (First Southwest Co.), John Montenegro (Northwest Park HOA), Nick Ozuma (MHI Ventures, LLC)

MINUTES

Minutes for February 16, 2011 meeting will be distributed and read at the April meeting.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. The Tax Assessor informed the board that they needed help from Mark Brook to get customer information from Wheeler & Assoc on customer accounts. The board agreed. The motion was made by Director Lee and seconded by Director McCharen. Motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Broussard and seconded by Director Sutton. Motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Board asked the Engineer to work with the Operator to replace the pumps at all the lift stations. After a brief discussion, board member Director McCharen made a motion for the replacement of the pumps and Director Sutton seconded it. The motion carried.

The Engineer asked the Board's authorization to award the project at Smiling Wood Lane to the low bidder, pending discussion with the designated Director. Board member Director Duckett made a motion to grant the authorization and Director Sutton seconded it. The motion carried.

A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Broussard. Motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator asked for the boards permission to submit the Water Audit Reporting Form. A motion was made to submit the form by Director Lee and seconded by Director Sutton. Motion carried.

The board asked the Operator to assign a person to do an analysis on how many water meters need to be replaced within the district and gave the Operator authority to buy 300 meters. The motion was made by Director Duckett and seconded by Director Bob McCharen. Motion carried. A motion to accept the Operator's report was made by Director Lee and seconded by Director Duckett. Motion carried.

WEBSITE

The board gave Director McCharen approval to update the website with replacing the February 2011 agenda with the March 2011 agenda, and posting the minutes for February, 2011. Director Duckett made the motion to submit the listed reports and Director Sutton seconded it. Motion carried.

SECURITY

Director Broussard informed the board that he is still in negotiations with the HOA's regarding increased security in the District.

FINANCIAL ADVISOR

The financial advisor presented the board with a reimbursement analysis for MHI and a 17-acre business park reimbursement analysis. After discussions, the board agreed not to reimburse MHI until Wal-Mart has 5 million dollars of construction on the ground at the Northwest Utility Park. The motion was made by Director McCharen and seconded by Director Duckett. Motion carried.

There being no further business to come before the board a motion was made by Director Broussard and seconded by Director Duckett to adjourn the meeting. Motion carried.

Director McCharen - Secretary Northwest Park MUD