

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

February 16, 2011

The Board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on February 16, 2011 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance were: Donna Tzitzis, Trisha Hillman (Operators – Water District Services), Olivia Rocha (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC) Jared Bowlin, & Matt Thorton (Engineers – Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney – Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park), Dennis Tiff (Champions Hydro-Lawn, Inc.), Natasha Brazle, Diane Ballard, Wanda Carr (Northwest Park Place HOA), Karen Spears, John D. Elder III (Acclaim Energy Advisors)

MINUTES

Minutes for January 19, 2011 meeting were distributed and read. A motion to accept the minutes was made by Director Broussard and seconded by Director Duckett. Motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. The board signed the Resolution on Residence Homestead Exemption for Persons Disabled or Age 65 and Older and agreed to keep the amount at \$30,000 non taxable. The motion was made by Bob McCharen and seconded by Dennis Duckett. Motion carried.

The board signed the Resolution Authorizing Additional Penalties on Delinquent Taxes to stay at the current rate of 20%. The motion was made by Bob McCharen and seconded by Dennis Duckett. Motion carried. A motion to accept the tax report was made by Director McCharen and seconded by Director Broussard. Motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Lee and seconded by Director Broussard. Motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. The Board asked the Engineer to look for a calibrating company to double check that the well meter is reading correctly at the Deer Ridge Water Plant and Proposed Well and Emergency Generator project site.

The Engineer asked the Board's authorization to solicit more bids for the repairs to Smiling Wood Lane. After a brief discussion, board member Director McCharen made a motion to grant the authorization and Director Sutton seconded it. The motion carried.

ENGINEER REPORT - Cont.

The board granted a capacity reservation from Northwest Park Business Park, for (4) equivalent single family connections per the Engineers recommendations. The motion was made by Director Sutton and seconded by Director Duckett. Motion carried.

The board granted a capacity reservation from Murphy USA for (2) equivalent single family connections per the Engineers recommendations. The motion was made by Director Duckett and seconded by Director Lee. Motion carried.

A motion to accept the Engineer's report was made by Director Broussard and seconded by Director McCharen. Motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. A motion to accept the Operator's report was made by Director Lee and seconded by Director Duckett. Motion carried.

The board discussed replacing the old water meters in the district. They discussed the option of a phased in plan for the replacement of the meters and will continue the discussion next month.

WEBSITE

The board gave Director McCharen approval to update the website with replacing the January 2011 agenda with the February 2011 agenda, and posting the minutes for January, 2011. Director Broussard made the motion to submit the listed reports and Director Sutton seconded it. Motion carried.

SECURITY

Director Broussard informed the board that he is still in negotiations with the HOA's regarding increased security in the District.

OTHER

The board approved Acclaim Energy Advisory's extension of electricity pool contract in connection with electricity services utilized by the District's facilities and designated Mark Burton as agent for the district to execute the contract extension. A motion was made by Director Duckett and seconded by Director Sutton. Motion carried.

There being no further business to come before the board a motion was made by Director Sutton and seconded by Director Duckett to adjourn the meeting. Motion carried.

Director McCharen - Secretary Northwest Park MUD