

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

October 20, 2010

The board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on October 20, 2010 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President - Absent
Robert McCharen	Secretary - Absent
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance were: Kimberly Hempel (Operator – Water District Services), Olivia Rocha (Bookkeeper - Municipal Accts & Consulting), JoAnn Ramos (Tax Assessor - Utility Tax Services, LLC) Jared Bowlin, (Engineer – Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney – Young & Brooks, Attorneys at Law), Julia Durham (Recording Secretary - NW Park)

MINUTES

Minutes for September 15, 2010 meeting was distributed and read. A motion to accept the minutes was made by Director Duckett and seconded by Director Broussard. Motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the tax report was made by Director Duckett and seconded by Director Broussard. Motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. A motion to accept the bookkeeper's report was made by Director Duckett and seconded by Director Lee. Motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read.

The Engineer submitted pay request number 7 and final for \$94,116.90 and asked the board to execute a Certificate of Acceptance for McDonald Electric for the water plant improvements work being done at the Standpipe and Goldleaf Water Plant. The motion was made by Director Broussard and seconded by Director Duckett. Motion carried.

The Engineer submitted pay request numbers 7 and 8 from Long & Son, Inc. in the amounts of \$65,866.50 and \$490,317.30 for their work on the proposed well and emergency project at the Deer Ridge Water Plant. The Engineer also submitted an invoice from CenterPoint Energy totaling \$2,309.00 for electrical improvements at the plant. The Engineer informed the board that the water plant booster pumps need to be replaced in order to match the capacity of the new well. After a brief discussion the board agreed to replace the pumps and gave the Engineer the go ahead to proceed. A motion was made by Director Broussard to pay the requests and seconded by Director Lee. Motion carried

ENGINEER REPORT con't

The Engineer asked for the boards authorization to move forward with the Water Network Analysis. Director Duckett made the motion to authorization the Engineer to move forward and the motion was seconded by Director Lee. Motion carried.

The board authorized the Engineer to draw up estimates for replacing the asbestos/concrete pipes with PVC pipes on the Water Line Rehabilitation project. This motion was made by Director Duckett and seconded by Director Broussard. Motion carried.

A motion to accept the Engineer's report was made by Director Duckett and seconded by Director McCharen. Motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. A motion to accept the Operator's report was made by Director Broussard and seconded by Director Duckett. Motion carried.

WEBSITE

Director McCharen asked the board's approval to update the website with replacing the September 2010 agenda with the October 2010 agenda, and posting the minutes for the September 15, 2010. Director Lee made the motion to submit the listed reports and Director Broussard seconded it. Motion carried.

OTHER BUSINESS

Director Broussard informed the board that a meeting with the homeowner associations is set for January, 2011 to discuss subdivision security.

There being no further business to come before the board a motion was made by Director Duckett and seconded by Director McCharen to adjourn the meeting. Motion carried.

Director McCharen - Secretary Northwest Park MUD