

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

August 18, 2010

The board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on August 18, 2010 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance were: Kimberly Hempel (Operator – Water District Services), Olivia Rocha (Bookkeeper - Municipal Accts & Consulting), Avik Bonnerjee (Tax Assessor - Wheeler & Assoc.), Jared Bowlin, (Engineer – Edminster, Hinshaw, Russ & Assoc.), David L. Merritt P.C. (Certified Public Accountant.), Mark Brooks (Attorney – Young & Brooks Attorneys at Law), Julia Durham (Recording Secretary - NW Park)

MINUTES

Minutes for July 21, 2010 meetings, were distributed and read. A motion to accept the minutes was made by Director Sutton and seconded by Director McCharen. Motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report and Start Report were distributed and read. The Tax Assessor informed the board that all information will be available to Utility Tax Services on August 31, 2010. A motion to accept the Tax Assessor's report was made by Director Duckett and seconded by Director McCharen. Motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. The Bookkeeper informed the board that a CD at Ironstone Bank in the amount of \$140,000. will mature on 08/28/2010. The board agreed to reinvest the money into another CD. A motion to accept the bookkeeper's report was made by Director Broussard and seconded by Director Duckett. Motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. A motion to accept the Engineer's report was made by Director Duckett and seconded by Director McCharen. Motion carried.

The Engineer informed the board that proposals for modifications and repairs to the Control Building at the Deer Ridge Water Plant had been received. The board asked the Engineer to go over the proposals and report back to the board.

The Engineer submitted pay request numbers 6 from Long & Son, Inc. in the amounts of \$27,153.00 for their work on the proposed well and emergency project at the Deer Ridge Water Plant. A motion was made by Director McCharen to pay the requests and seconded by Director Sutton. Motion carried.

The Engineer submitted pay request number 6 for \$645,750.00 from McDonald Electric for the water plant improvements work being done at the Standpipe and Goldleaf Water Plant. The motion was made by Director Broussard and seconded by Director Sutton. Motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator informed the board that Tackle Construction Company, Inc. worked at 6827 Sandwept on the sewer problem, pictures were reviewed and the board asked the Operator to let the homeowner know that they will not have to pay for this work. The motion was made by Director McCharen and seconded by Director Duckett. Motion carried. A motion to accept the Operator's report was made by Director Sutton and seconded by Director Duckett. Motion carried.

WEBSITE

Director McCharen asked the board's approval to update the website with replacing the July 2010 agenda with the August 2010 agenda, add minutes for July 2010 to meetings, change "Contact Us" page to reflect the new Tax Assessor information and change "Tax Rate" page to reflect the new Tax Assessor information. After a brief discussion, Director Sutton made a motion to submit the listed reports and Director Lee seconded it. Motion carried.

OTHER BUSINESS

David L. Merritt P. C., Certified Public Accountant submitted a draft of the Independent Auditor's Report for the district to review. The board made no changes to the report and tentatively approved it. The motion was made by Director Lee and seconded by Director Broussard. Motion carried.

The board reviewed the Resolution Reviewing Investment Policy and Investment Strategies and decided no changes were needed. The resolution was signed and the motion was made by Director Lee and seconded by Director Sutton. The motion carried.

The board discussed the issue of subdivision security and Director Broussard informed the board he would get with the homeowner associations and call a meeting.

There being no further business to come before the board a motion was made by Director Duckett and seconded by Director Sutton to adjourn the meeting. Motion carried.

Director McCharen - Secretary Northwest Park MUD