

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

July 21, 2010

The board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on July 21, 2010 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Robert McCharen	Secretary
Sherri Lee	Investment Office - Liaison
Michael Broussard	Asst. Secretary

Also in attendance were: Kimberly Hempel (Operator – Water District Services), Olivia Rocha (Bookkeeper - Municipal Accts & Consulting), Cathy Wheeler, Ryan Fortner (Tax Assessor - Wheeler & Assoc.), Jared Bowlin, (Engineer – Edminster, Hinshaw, Russ & Assoc.), Dennis Tiff (Champions Hydro-Lawn, Inc.), Mark Brooks (Attorney – Young & Brooks Attorneys at Law), Julia Durham (Recording Secretary - NW Park)

MINUTES

Minutes for June 15, 2010 meetings, were distributed and read. A motion to accept the minutes was made by Director Lee and seconded by Director Duckett. Motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the Tax Assessor's report was made by Director Lee and seconded by Director McCharen. Motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. The Bookkeeper informed the board that a CD at Sterling Bank in the amount of \$240,000. will mature on 07/20/2010. The board agreed to reinvest the money into another CD. A motion to accept the bookkeeper's report was made by Director Broussard and seconded by Director Duckett. Motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. A motion to accept the Engineer's report was made by Director Sutton and seconded by Director McCharen. Motion carried.

The Engineer informed the board that contracts are being circulated for execution to Cleanserve, Inc. and asked the boards authorization to proceed with the cleaning and televising of the sanitary sewer lines in Northwest Park, Section One. The motion was made by Director Duckett and seconded by Director Sutton. Motion carried.

The Engineer submitted pay request numbers 5 from Long & Son, Inc. in the amounts of \$30,622.50 for their work on the proposed well and emergency project at the Deer Ridge Water Plant. A motion was made by Director McCharen to pay the requests and seconded by Director Lee. Motion carried. Long & Sons also submitted pay request number 1 and final in the amount of \$20,300.00 for the fence replacement at the Deer Ridge Water Plant. A motion was made by Director Sutton to pay the request and seconded by Director Lee. Motion carried.

ENGINEER REPORT

The Engineer informed the board that a proposal for modifications and repairs to the Deer Ridge Water Plant Control Building was received. After a brief discussion, a motion was made by the board for the Engineer to go out for bids for this work and report back to the board by email. The board agreed that Director Duckett could approve by email. The motion was made by Director McCharen and seconded by Director Sutton. The motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator informed the board that the area behind the Family Thrift Center is currently a dumping ground for excessive trash. The board made a motion to Mark Brooks to send a letter to the owner for compliance. The motion was made by Director Duckett and seconded by Director McCharen. Motion carried. A motion to accept the Operator's report was made by Director Sutton and seconded by Director Duckett. Motion carried.

WEBSITE

Director McCharen asked the board's approval to submit the Northwest Park Project List, the 2009 Annual Water Quality Report, Minutes for April, May and June, Agendas for June and July, to the website designer to be put on the website. After a brief discussion, Director Lee made a motion to submit the listed reports and Director Sutton seconded it. Motion carried.

OTHER BUSINESS

Dennis Tiff of Champions Hydro-Lawn distributed the Detention and Drainage Facilities Report to the board and informed the board that a sink hole is starting to appear in the Blue Creek Ranch Detention Basin. After a brief discussion, the board agreed to have the sink hole repaired. Champions Hydro-Lawn will excavate the site, backfill with 100% clay, compact to grade and reestablish the turf for \$2495.00. The motion was made by Director Duckett and seconded by Director Sutton. The motion carried.

The board considered and approved an insurance renewal contract with Anco McDonald Waterworks Insurance. The motion was made by Director McCharen and seconded by Director Duckett. The motion carried.

The board ratified the termination of the contract with Wheeler and Associates and their entities. The motion was made by Director Sutton and seconded by Director Duckett. Motion carried.

The board ratified the approval of a new Tax Assessor contract with Ms Jo Ann Ramos of Utility Tax Service, LLC. The motion was made by Director Sutton and seconded by Director McCharen. Motion carried.

The board approved and signed the Acknowledgement of Notice and Indemnity for Northwest Park Colony. The motion was made by Director McCharen and seconded by Director Broussard. Motion carried.

There being no further business to come before the board a motion was made by Director Duckett and seconded by Director Lee to adjourn the meeting. Motion carried.

Director McCharen - Secretary Northwest Park MUD