

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

March 17, 2010

The board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on March 17, 2010 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Denton Bryant	Investment Officer
Robert McCharen	Secretary
Sherri Lee	Director

Also in attendance were: Kimberly Hempel (Operator – Water District Services), Olivia Rocha (Bookkeeper - Municipal Accts & Consulting), Ryan Fortner (Tax Assessor - Wheeler & Assoc.), Jared Bowlin, (Engineer – Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney – Young & Brooks Attorneys at Law), Julia Durham (Recording Secretary - NW Park)

MINUTES

Minutes for the February 17, 2010, meeting were distributed and read. A motion to accept the minutes was made by Director Lee and seconded by Director Duckett. Motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the Tax Assessor's report was made by Director Bryant and seconded by Director Sutton. Motion carried.

START

On the attached START report the yellow highlighted businesses are in default, START personnel are working with the city comptroller to work on the outstanding taxes due.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. The motion to accept the bookkeeper's report was made by Director Bryant and seconded by Director McCharen. Motion carried.

Mark Brooks was asked to help with the Investment Policy regarding the length CDs can be held. Currently the agreement states 12 months but the board would like the option to say up to 24 months to possibly get better rates. This motion was made by Denton Bryant and seconded by Director Lee. Motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Sutton. Motion carried.

The Engineer submitted pay request #1 from Long & Sons in the amount of \$187,920.00 for their work at the Deer Ridge Water Plant. The motion was made by Director McCharen and seconded by Director Duckett. Motion carried.

ENGINEER REPORT

The board asked the Engineer to talk with Clements Fence Company after Long and Sons are done working on the new well regarding their proposal for \$20,475.00 for the fence replacement at the Deer Ridge Water Plant. This motion was made by Director McCharen and seconded by Director Sutton. Motion carried.

The Engineer submitted pay request #1 for \$65,897.24 and #2 for \$48,600.00 from McDonald Electric for their work at the Standpipe and Goldleaf Water Plant. The motion was made by Director Sutton and seconded by Director Duckett. Motion carried.

Champions Hydro-Lawn informed the board that in the Siler Oaks detention basin there are three more repairs to be made. All the repairs are on the south section and the total cost to the district would be \$6,850.00 and it will take them one to two day to repair. A motion was made by Director Duckett for the repairs and seconded by Director Sutton. Motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. A motion to accept the Operator's report was made by Director Duckett and seconded by Director Sutton. Motion carried

The Operator informed the board of 2 customer appeals:

1. Blue Creek CITGO at 14929 Tomball Parkway requested a rate rebate of \$65.00 due to frozen water line leak. After due discussion by the board it was agreed to credit them a rebate. Director Lee made the motion and Director McCharen seconded. Motion carried.

2. Mr. Ray Booker at 6918 Vickie Springs is requesting that the Jan/Feb 2010 charges be removed from their bill due to them not living in the house. After due discussion the board decided not to grant this request.

OTHER BUSINESS

The board set the ballot positions for the election that will be held on May 8th with early voting from April 26-May 4. In position:

1. Director Denton
2. Director McCharen
3. Mr. Broussard

Mark Brooks was asked to send the names to the County. This motion was made by Director Sutton and seconded by Director Lee. Motion carried.

The board asked Director McCharen to check into whether the electronic payment option will work within the website. The motion was made by Director Duckett and seconded by Director Sutton. Motion carried.

Director Sutton reported to the board that Mr. Howard Manson of GE Security got a preannouncement with Harris County and is just waiting on data compiling. Director Sutton will follow-up with Mr. Manson for updates.

The board approved and signed the Resolution for Adoption of the Rate Order to clarify the provisions regarding security deposits. The motion was made by Director McCharen and seconded by Director Bryant. Motion carried.

There being no further business to come before the board a motion was made by Director Lee and seconded by Director Sutton to adjourn the meeting. Motion carried.

Director McCharen - Secretary Northwest Park MUD