

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

December 16, 2009

The board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on December 16, 2009 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President - Absent
Denton Bryant	Investment Officer
Robert McCharen	Secretary
Sherri Lee	Director

Also in attendance were: Kimberly Hempel (Operator – Water District Services), Olivia Rocha (Bookkeeper - Municipal Accts & Consulting), Ryan Fortner (Tax Assessor - Wheeler & Assoc.), Jared Bowlin, Robert Atkinson (Engineer – Edminster, Hinshaw, Russ & Assoc.), Mark Brooks (Attorney – Young & Brooks Attorneys at Law), Dennis Tiff (Champions Hydrolawn), Julia Durham (Recording Secretary - NW Park)

MINUTES

Minutes for the November 18, 2009, meeting were distributed and read. A motion to accept the minutes was made by Director Bryant and seconded by Director Duckett. Motion carried.

TAX ASSESSOR REPORT

The Tax Assessor's report was distributed and read. A motion to accept the Tax Assessor's report was made by Director McCharen and seconded by Director Bryant. Motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. The bookkeeper made the following suggestions to move the district's money from maturing Certificates of deposit to new certificates: Amergy Bank of Texas \$240,000.00, rate 1.00%, Texas Community Bank \$240,000.00 rate.90%. The Certificate currently at Wells Fargo Bank N.A. for \$240,000.00 was rolled into Compass Bank's Money Market account at .85%. The motion to accept the bookkeeper's report was made by Director Bryant and seconded by Director McCharen. Motion carried.

ENGINEER REPORT

The Engineer's report was distributed and read. A motion to accept the Engineer's report was made by Director McCharen and seconded by Director Duckett. Motion carried.

The engineer suggested and requested the board's authorization to award a contract to Coker Pipeline Rehab for work at the Northwest Park, Section 10 Sanitary Sewer Rehabilitation; they were the low bidder coming in at \$214,409.25. The motion was made by Director McCharen and seconded by Director Duckett. Motion carried.

The engineer suggested and requested the board's authorization to award a contract to Long & Sons, Inc for work at the Deer Ridge Water Plant Well and Emergency Generator Project; they were the low bidder coming in at \$1,831,500.00. The motion was made by Director McCharen and seconded by Director Duckett. The motion carried

The board signed a Standard Form of Agreement with McDonald Electric, Inc. for the work they will be doing at the Standpipe and Goldleaf Water Plant.

Champion's Hydrolawn submitted a proposal to the board to repair the erosion at a resident's back yard and the interceptor structure for \$2495.00 in the Silver Oak Trails detention pond. Champion's Hydrolawn also submitted a proposal for \$2950.00 to repair a sink hole they discovered near the northeast corner of the Silver Oak Trails detention pond. The board unanimously agreed to accept the proposal and have Champion's Hydrolawn start immediately on the repairs. The motion was made by Director Duckett and seconded by Director Lee. The motion carried.

West Harris County Municipal Utility District No. 21 received bids on the engineering project (water supply and storage facility rehabilitation for a new roof), awarding the contract to H & R Enterprises, LLC at \$150,433.65 of which NW Park MUD's share on this project is 40% of \$108600.00 = \$60,173.46. No Contract between MUD 21 and Northwest Park has been finalized regarding this issue. MUD 21 is requesting an in kind return for water use while their plant is not in operation. The board discussed water capacity and talked about how they can't meter the water only one way. The board thought it might be cheaper to have MUD 21 pay for the water usage. The board asked the engineer to look at the difference between the numbers and report back to the board.

The Engineer informed the board of a capacity request from Hickory Hollow Restaurant located on Fallbrook Drive. The board agreed that this is not in the districts domain and asked the Engineer to refer the Restaurant to MUD district 133.

OPERATOR REPORT

The Operator's report was distributed and read. The Operator informed the board that the aluminum wire was replaced at the Lift Station at Colony Park. Also the 1st letter of the rate increase will be going out with the next billing. The Operator also informed the board of a customer appeal. Inland American Retail (Kroger) requested a rate rebate on 08/09 charges, because of a leak under their driveway, which they repaired on 07/15/09. Invoices were attached with the letter of appeal. After a brief discussion the consensus was to deny the request. A motion to accept the Operator's report was made by Director McCharen and seconded by Director Duckett. Motion carried.

OTHER BUSINESS

The board asked Mark Brooks to write a letter to a homeowner in the district who has an illegal drain draining into the detention pond. The board agreed to give the homeowner 90 days in which to rectify the situation. The motion was made by Director Lee and seconded by Director Bryant. The motion carried.

There being no further business to come before the board a motion was made by Director Duckett and seconded by Director McCharen to adjourn the meeting. Motion carried.
