

NORTHWEST PARK MUNICIPAL UTILITY DISTRICT

Minutes of Directors Meeting

October 21, 2009

The board of Directors for Northwest Park Municipal Utility District met at the Northwest Park MUD Operations Building at 6819 Deer Ridge, Houston, Harris County, Texas, on October 21, 2009 in accordance with duly posted notice of said meeting, with a quorum of members present as follows:

Dennis Duckett	President
Dois Sutton	Vice President
Denton Bryant	Investment Officer
Robert McCharen	Secretary
Sherri Lee	Director

Also in attendance were: Kimberly Hempel (Operator – Water District Services), Olivia Rocha (Bookkeeper - Municipal Accts & Consulting), Ryan Fortner (Tax Assessor - Wheeler & Assoc.), Jared Bowlin (Engineer – Edminster, Hinshaw, Russ & Assoc.), Julia Durham (Recording Secretary - NW Park)

MINUTES

Minutes for the September 16, 2009, meeting were distributed and read. A motion to accept the minutes was made by Bob McCharen and seconded by Dennis Duckett. Motion carried.

PUBLIC HEARING/ADOPT TAX RATE

Board President Duckett announced that one purpose of this board meeting is to conduct a public hearing on the District’s proposed tax rate for 2009. The board noted that the District tax assessor has published the required notice for the public hearing and that the public hearing is also noted on the agenda for this board meeting. The board reviewed discussions at the previous meeting leading to the proposed tax rate as reflected in the published notice. President Duckett then declared the public hearing open and invited questions and comments from the public. There were no questions or comments from the public and accordingly the public hearing was closed.

The board then considered the attached Order Establishing Ad Valorem Tax Rate for 2009, which was reviewed by the board, passed, and adopted upon motion duly made, seconded and unanimously carried. The board was also presented with an Amendment to District Information Form reflecting the new tax rate, which was reviewed and approved upon motion duly made, seconded, and unanimously carried. The directors present were authorized to execute the Amendment to District Information Form.

TAX ASSESSOR REPORT

The Tax Assessor’s report was distributed and read. A motion to accept the Tax Assessor’s report was made by Dois Sutton and seconded by Bob McCharen. Motion carried.

A motion was made for the Tax Assessor to present the tax delinquent list to the board quarterly instead of monthly. The motion was made by Bob McCharen and seconded by Sherri Lee. Motion carried.

BOOKKEEPER REPORT

The Bookkeeper's report was distributed and read. The motion to accept the bookkeeper's report was made by Denton Bryant and seconded by Dois Sutton. Motion carried.

The board asked the Bookkeeper to work with the investment department at Municipal Accts & Consulting to search for better CD rates.

ENGINEER REPORT

The Engineer's report was distributed and read. A motion to accept the Engineer's report was made by Bob McCharen and seconded by Dois Sutton. Motion carried.

The Engineer asked for the board's concurrence to move forward with the Northwest Park Sanitary Sewer Rehabilitation - Section 10 advertising. The motion was made by Dennis Duckett and seconded by Bob McCharen. Motion carried.

The Engineer requested the board's concurrence to advertise for the proposed well and emergency generators to be located at the Deer Ridge Water Plant. The motion was made by Dennis Duckett and seconded by Dois Sutton. Motion carried.

The Engineer requested the Board's authorization to solicit bids for the lighting replacement and control panel relocation at the Deer Ridge Lane Water Plant & Cloud Swept Lane Lift Station Sites. The motion was made by Dois Sutton and seconded by Bob McCharen. Motion carried.

OPERATOR REPORT

The Operator's report was distributed and read. A motion to accept the Operator's report was made by Dennis Duckett and seconded by Sherri Lee. Motion carried.

The Operator presented the Board with the Water Plant Operations and Maintenance Manual and informed the Board that they are in compliance with TCEQ Regulations.

The Board requested the Operator to work on numbers to present to the Board to return the sewer rates to a rate that will overcome the negative expenditures the district is now incurring. The motion was made by Dois Sutton and seconded by Dennis Duckett. Motion carried.

There being no further business to come before the board a motion was made by Dennis Duckett and seconded by Denton Bryant to adjourn the meeting. Motion carried.
